



**sassa**

SOUTH AFRICAN SOCIAL SECURITY AGENCY

## **Terms of Reference**

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE SUBSCRIPTION FOR ACCESS TO ICT RESEARCH  
CONTENT DATABASE AND ADVISORY SERVICES FOR A PERIOD OF THREE YEARS**

**Bid Number: 32-23-ICT-HO**

**Response to Bidders Questions (Non-Compulsory Briefing  
Session)**

**24-08-2023**

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## 1. Response to Bidders Questions.

1.1. Regarding the CV with qualifications on the table of annexure B, should only a summary be submitted or should a CV and a qualification be submitted?

**Response:** The full CVs are not required, but a summary of the CV and their qualifications should be provided in the template (Annexure B) that has been uploaded, no certificates should be provided.

1.2. In relation to the signed reference letters to be submitted, do they have to have been signed at a specific date (timeframe)?

**Response:** It should not matter when the reference letter has been signed as this is not a requirement in the TOR, the information should however, be aligned to the Annexure A that needs to be submitted.

1.3. What is the finalisation timeline between when this bid will close and the appointment of a service provider?

**Response:** The agency might finalise within an estimated period of three months, based and dependent on the internal processes that need to take place subsequent to the evaluation process.

1.4. When is the closing date for the questions by bidders?

**Response:** Bidders may send the question by the 29<sup>th</sup> of August 2023 for immediate response and those questions will also be uploaded on the website.